



ZORAM MEDICAL COLLEGE & HOSPITAL

Government of Mizoram
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OFFICE ORDER

Dated Falkawn, the 30th April, 2026

No. A. 24017/1/2023-ZMC/34: In pursuance of the decision of Officer's meeting held on 29th April, 2026 all staff registered in KAI Apps shall sign in manually at Attendance Register with effect from first working day of May, 2026, at their respective Section/ Establishment.

All Staff of Administrative building including Engineering and Library Section shall sign in at Attendance Register at Superintendent's Room.

All Staff are further informed to sign in and out punctually without fail.

Attendance shall continue to be recorded online through KAI Apps.

**Sd/-
(Prof. ZORAMTHARA ZADENG)**

Director

Zoram Medical College & Hospital

Dated Falkawn, the 30th April, 2026

Memo No. A. 24017/1/2023-ZMC/34

Copy to:

1. PA to the Director, Dean, Registrar, Medical Superintendent
2. All Administrative Officers & HOD's
3. All Regular, Contract, PE, Outsourced, Casual staff under ZMC&H
4. Web Manger for uploading in the official website
5. Notice Boards
6. Guard File

Zoramthara Zadeng
Director

Zoram Medical College & Hospital