



# ZORAM MEDICAL COLLEGE & HOSPITAL

Government of Mizoram

Falkawn, Aizawl District, Mizoram - 796005

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No.A.21012/1/2020-ZMC

Falkawn, the 2<sup>nd</sup> April, 2026

## CIRCULAR

All the Group A, B, C and D employees under Zoram Medical College & Hospital are hereby enjoined to file their respective Performance Appraisal Report(PAR), Annual Confidential Report(ACR) and Performance Report for the year ending 31<sup>st</sup> March, 2026 to their respective Reporting Officers. The provisions and cut-off dates issued vide Office Order No.A.28011/2/2024 dated 11<sup>th</sup> March, 2025 may kindly be adhered to by all concerned officials. The time schedule/cut off dates for the current year is as below:

| Activity                         | Cut-off dates                |
|----------------------------------|------------------------------|
| Self Appraisal for current year  | 30 <sup>th</sup> April, 2026 |
| Appraisal by reporting authority | 31 <sup>st</sup> May, 2026   |
| Appraisal by reviewing authority | 30 <sup>th</sup> June, 2026  |
| Appraisal by accepting authority | 31 <sup>st</sup> July, 2026  |

All group A officers (regular) are informed to submit their respective PAR through Spartan portal ([spartan.mizoram.gov.in](https://spartan.mizoram.gov.in)).

Further, as it is inconvenient to circulate hard copies of PAR, ACR and Performance Report forms, all concerned Group A(Contract), B, C and D employees are advised to download PAR/ACR/Performance Report forms from the DP&AR website <https://dpar.mizoram.gov.in/> as under.

Home page → Download Forms option on main navigation menu → Select ACR/PAR

(Prof. ZORAMTHARA ZADENG)

Director

Zoram Medical College & Hospital

Falkawn, the 2<sup>nd</sup> April, 2026

Memo. No.A.21021/1/2020-ZMC

Copy to:

1. Medical Superintendent, ZMCH;
2. All Head of Departments, ZMCH. They are requested to instruct all their subordinate/staff for strict compliance;
3. Nursing Superintendent, ZMCH;
4. Notice Board;
5. Web Manager, ZMCH for uploading in the official website;
6. Guard File.

Mutharu  
2.2/4/2026  
Director

Zoram Medical College & Hospital