

SEALED TENDER NOTICE

Sealed tender is hereby invited as per the schedule annexed to this notice on behalf of the Director, Zoram Medical College from reputed and bonafide Manufacturers/Authorised Dealers for **Supply Electronic Items, etc.** which will be received by the Director, Zoram Medical College, Falkawn, Mizoram on or before **17.9.2024 upto 12:00 Noon**. Tenders are to be opened by the Bid Evaluation Committee under the chairmanship of Director, Zoram Medical College (ZMC), Falkawn, or his authorized representatives at **1:00 PM** on the same day. The Tenderers or their representatives may also be present at the time of opening of the Quotations, if they so desire. Tender Documents can be obtained from the Office of the Director, ZMC, Falkawn on all working days or downloaded from the department's website zmc.edu.in. Fee for tender documents is fixed at Rs. 500/-.

Terms & Conditions

1. Tenders shall be submitted in duplicate and accordingly marked "**Original**" and "**Duplicate**" as the case may be on the cover of the envelope. The outer cover of the tender shall be super scribed as "**Supply of Electronic Items, etc.**" addressed to the Director, Zoram Medical College, Falkawn, clearly indicating full postal address with fax no. of the tender/sender.
2. Tenders should be submitted in the prescribed **FORM-1** (enclosed) only which can be obtained from the office of the Director, Zoram Medical College, Falkawn, Mizoram on working days or the Department's website alongwith tender receipt.
3. Tenders shall be accompanied with the Earnest Money Deposit of 5% of quoted value in the form of Demand Draft/Deposit at Call in original, from any Nationalized Bank of India or Postal Saving Certificate duly pledged in favor of Director Zoram, Medical College, Falkawn which will be released after completion of supply/installation and in case of firms who are not awarded supply, the EMD will be released within 2 months or earlier.
4. If the successful bidder fails to execute the supply within the specified terms or withdraws his bid within the validity period of the bid, the Earnest Money Deposit shall be forfeited. Earnest Money Deposit of successful bidder shall be returned on receipt of Performance Security and the Earnest Money Deposit shall not carry any interest.
5. Manufacturers submitting their tenders directly shall attach photo copies of their Manufacturing Licence, CIN (Corporate Identity Number) and other relevant permissions/licences required for such manufacturing duly attested by a Gazetted Officer or Notary. Original Certificates shall be produced at the time of opening of the tenders/quotations, if demanded.
6. Tenders received from firms and individuals who are not authorized dealers but only authorized to quote on behalf of the manufacturer or dealer shall be accepted. Authorized dealers shall attach Authorization or Distributorship or Dealership, as the case may be from the concerned manufacturers. A Gazetted Officer or Notary, however, shall duly attest such photo copies. Original Certificate shall be produced at the time of opening of the tenders/quotations, if demanded.

7. Quoted rates in terms of Indian Rupees will be considered inclusive of Goods and Services Tax (GST). If there is more than one brand, the separate rates for such brands with specific details should be mentioned.
8. Warranty period should be mentioned clearly and availability of After-Sale-Services facilities during warranty period.
9. F.O.R. destination is Zoram Medical College, Falkawn.
10. Tender must be accompanied by the following documents:-
 - a) *Photo copy of GST Registration Certificate duly attested by a Gazetted Officer. Original Certificates should be produced at the time of opening of the tenders/quotations, if demanded.*
 - b) *Photo copy of Scheduled Tribe Certificate duly attested by a Gazetted Officer or Notary (for Tribal tenderer). Original Certificates should be produced at the time of opening of the tenders/quotations, if demanded.*
 - c) *Non-Judicial Adhesive Stamp worth at least Rs. 7.50 should be affixed (for Non-Tribal tenderer).*
11. The tenderer should submit Attested or Notorized Photo copy of valid and upto date GMP Certificate/ISO.
12. All pages of the tender papers should be printed, signed, stamped and dated; hand written quotations shall not be entertained. Any page or pages not signed, stamped and dated will be marked violated clause at the time of opening of tender.
13. Tenders must enclose detail specifications of the items. They must also enclose relevant documents including catalogue /literature of the quoted items.
14. Tenders submitted should be valid for a period of 90 days.
15. 100% payment of goods will be done after successful completion of supply and installation.
16. The Department reserves the right to reject any quotation based on the inflation of price quoted compared to local market rates.
17. The Department also reserves the right to commute the quantity or increase the quantity of goods regardless of the quantity indicated in the tender documents as per Rule 54(1)(2)(3) of the Mizoram Public Procurement Rules, 2020.
18. As prescribed under Rule 49(1)(a)(b)(c)(d) of the Mizoram Public Procurement Rules, 2020, the Department will have the right to reject any bids or to annul the bidding process and reject all bids.
19. All bidding process is subjected to Rule 15 of the Mizoram Public Procurement Rules, 2020.

Sd/- SANGCHHIN CHINZAH
Chairman,
Procurement Committee
& Secretary, H & FW

Memo No.D-12016/2/2024-ZMC/PRO

Dated Falkawn, the 20th August, 2024

Copy to:-

- 1) P.S. to the Secretary, H & FW, MINECO, Aizawl.
- 2) P.A. to Director, ZMC, Falkawn.
- 3) Registrar, ZMC, Falkawn.
- 4) Deputy Director (Accounts), ZMC, Falkawn.
- 5) OSD-cum-Procurement Incharge, ZMC, Falkawn.



(Dr. JOHN ZOHMNINGTHANGA)
Member Secretary,
Procurement Committee
& Director, ZMC

SUPPLY OF ELECTRONIC ITEMS, etc.
ZORAM MEDICAL COLLEGE, FALKAWN

FIRM/AGENCY PROFILE

1. Name of Firm/Agency: _____

2. Name of Proprietor : _____

3. Address of Firm : _____

4. Pin Code : _____

5. Contact No. : _____

6. Email : _____

7. Bank Account Details:

Name of A/c Holder : _____

Name of Bank : _____

Name of Branch : _____

Account Number : _____

IFSC CODE : _____

MICR CODE : _____

8. Name(s) of products/company in which dealership or authorization is obtained.

Date:

Signature:

Place:

Company seal:

LIST OF ELECTRONIC ITEMS, etc.

Sl. No	Particulars	Qty	Remarks
1	2	3	4
1	<p>Copier/Xerox Machine (Heavy Duty) with Stabilizer & Desk - Dual Scan & Doc Feed</p> <p>*Supports Unicode Printing, OCR A & B font *Generates various file formats, DOCX, XLSX, etc. *Supports realtime scanning of incoming/outgoing Data *Wireless LAN and Wireless LAN Access Point mode *Paper feed cabinet 2x500 sheet A3/A4 52-256 gms *2,500 sheets, A4-SRA3, 52-256 g/m² *Minimum 65ppm, 1st page time 2.8 secs *Panel size/resolution 10.1" / 1024 x 600 *Toner technology HD polymerized toner</p> <p>*Scan Specs Scan-to-eMail, Scan-to-SMB, Scan-to-FTP, Scan-to-Bo, Scan-to-USB, Scan-to- WebDAV, Scan-to-DPWS, Scan-to-UR,; TWAIN scan Scan resolution 600x600 dpi *25-400% in 0.1% steps; Auto-zooming *Copy of 600x600 dpi 256 gradations</p>	1	Establishment Section
2	<p>Copier/Xerox Machine with Stabilizer - Dual Scan & Doc Feed</p> <p>*Supports Unicode Printing, OCR A & B font *Generates various file formats, DOCX, XLSX, etc. *Wireless LAN and Wireless LAN Access Point mode *Paper feed cabinet 1x500 sheet A3/A4 52-256 gms *1500 sheets, A4-SRA3, 52-256 g/m² *Minimum 30ppm, 1st page time 2.8 secs *Toner technology HD polymerized toner</p> <p>*Scan Specs Scan-to-eMail, Scan-to-SMB, Scan-to-FTP, Scan-to-Bo, Scan-to-USB, Scan-to-WebDAV, Scan-to-DPWS, Scan-to-UR,; TWAIN scan Scan resolution 600x600 dpi *25-200% in 0.1% steps; Auto-zooming *Copy of 600x600 dpi 256 gradations</p>	2	Engineering Section & Procurement Section
3	<p>Desktop Computer</p> <p>*Core i5 12th Gen *Motherboard 8610 (or equivalent) *8GB DDR4 RAM *1TB HDD + 128GB SSD *22" LED Monitor 60 hertz minimum *600va UPS *Mouse & Keyboard (combo)</p>	5	<p>2-Deptt of OBS & Gynae 2-Deptt. of Anaesthesiology 1-Engineering Section</p>
4	<p>Laser Printer (Black)</p> <p>*Connectivity - High Speed 2.0 USB port *15ppm *600x600 dpi print resolution *Input 150 75gms paper *Supports 12A laser printer cartridges</p>	5	<p>2-Deptt of OBS & Gynae 2-Deptt. of Anaesthesiology 1-Engineering Section</p>
5	<p>Uninterrupted Power Supply (UPS)</p> <p>*600va UPS</p>	20	Administration & Academic