

## **SEALED TENDER NOTICE**

Sealed tender is hereby invited as per the schedule annexed to this notice on behalf of the Director, Zoram Medical College & Hospital, Falkawn for **Supply of Steel Fabricated Lecture Hall Table & Bench** which will be received by the Director, ZMC&H, Falkawn on or before the **25.7.2025 till 12:00 Noon**. Tenders are to be opened by the Bid Opening Committee under the Chairmanship of the Director, ZMC&H, Falkawn or his authorized representatives at **1:00 PM** on the same day. The tenderers or their representatives may also be present at the time of opening the Quotations, if they so desire. Tender Documents can be obtained from the Office of the Director, ZMC&H, Falkawn on all working days or downloaded from the department's website [zmc.edu.in](http://zmc.edu.in). Fee for tender documents is fixed at **Rs. 500/-**.

Sd/- H. LALENGMAWIA  
Commissioner & Secretary  
& Chairman  
Procurement Committee

**Memo No.D-37016/1/2022-ZMC/PRO/Pt**

**Dated Falkawn, the 3<sup>rd</sup> July, 2025**

Copy to:-

- 1) P.A. to the Commissioner & Secretary, H&FW, MINECO, Aizawl.
- 2) The Principal Director, H&FW, MINECO, Aizawl.
- 3) P.A. to Director, ZMC&H, Falkawn.
- 4) Registrar, ZMC&H, Falkawn.
- 5) Deputy Director (F&A), ZMC&H, Falkawn.
- 6) Sub-Dean (P), ZMC&H, Falkawn.
- 7) Assistant Registrar, ZMC&H, Falkawn.

  
( Dr. JOHN ZOHMINGTHANGA )  
Director, ZMC&H  
& Member Secretary  
Procurement Committee

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## I. INSTRUCTION TO BIDDERS AND QUALIFICATION

1. Tenders shall be submitted in duplicate and accordingly marked "**Original**" and "**Duplicate**" as the case may be on the cover of the envelope. The outer cover of the tender shall be super scribed as "**Supply of Steel Fabricated Lecture Hall Table & Bench**" addressed to the Director, Zoram Medical College & Hospital, Falkawn, clearly indicating full postal address with fax no. of the tender/sender.
2. Tenders should be submitted in the prescribed **FORM-III** (enclosed) only which can be obtained from the office of the Director, Zoram Medical College & Hospital, Falkawn, Mizoram on working days or the Department's website alongwith tender receipt.
3. Quoted rates in terms of Indian Rupees should be inclusive of Goods and Services Tax (GST). If there is more than one brand, the separate rates for such brands with specific details should be mentioned.
4. F.O.R. destination is Zoram Medical College, Falkawn. (No additional delivery charge will be paid).
5. The department reserves the right to evaluate and award the scope of work/supply in whole or in part.
6. Tender must be accompanied by the following documents:-
  - a) *Photo copy of GST Registration Certificate duly attested by a Gazetted Officer. Original Certificates should be produced at the time of opening of the tenders/quotations, if demanded.*
  - b) *Photo copy of Scheduled Tribe Certificate duly attested by a Gazetted Officer or Notary (for Tribal tenderer). Original Certificates should be produced at the time of opening of the tenders/quotations, if demanded.*
  - c) *Non-Judicial Adhesive Stamp worth at least Rs. 7.50 should be affixed (for Non-Tribal tenderer).*
7. Tenders must enclose detail specifications of the items. They must also enclose relevant documents including design/sample of the quoted items.
8. Tenders submitted should be valid for a period of 90 days.
9. 100% payment of goods will be done after successful completion of supply and installation. No advance payment will be entertained by the department prior to 100% successful supply & installation.
10. The department reserves the right to reject any and all quotations if found to be exorbitantly high/low, based on the analysis of the local market rates.

## **II. SECURITY DEPOSIT / EARNEST MONEY DEPOSIT**

1. Tenders shall be accompanied with the Earnest Money Deposit of 5% of quoted value in the form of **Demand Draft/Deposit at Call, etc.** in original having a minimum validity period of 3 (three) month from any Nationalized Bank of India or Postal Saving Certificate duly pledged in favor of Director Zoram, Medical College & Hospital, Falkawn which will be released after completion of supply/installation and in case of firms who are not awarded supply, the EMD will be released within 3 months or earlier.
2. 5% EMD of selected firms will be deposited as security deposit and will be released after successful completion of the work/supply allotted.
3. If the successful bidder fails to initiate the works within the specified terms or withdraws his bid within the validity period of the bid, the Earnest Money Deposit shall be forfeited. Earnest Money Deposit of successful bidder shall be returned on receipt of Performance Security and the Earnest Money Deposit shall not carry any interest.

## **III. WARRANTY & AFTER-SALE SERVICE**

1. Warranty period should be a period of 1 (one) year.

## **IV. RESERVATION**

1. The Department also reserves the right to commute the quantity or increase the quantity of goods regardless of the quantity indicated in the tender documents as per Rule 54(1)(2)(3) of the Mizoram Public Procurement Rules, 2020.
2. As prescribed under Rule 49(1)(a)(b)(c)(d) of the Mizoram Public Procurement Rules, 2020, the Department will have the right to reject any bids or to annul the bidding process and reject all bids.
3. All bidding process is subjected to Rule 15 of the Mizoram Public Procurement Rules, 2020.

## V. SCOPE OF WORK/SUPPLY

Sl.No	CATEGORY	Qty
1	2	3
1	<b>Steel Fabricated Lecture Hall Table</b> Specifications: a) Steel Structure Table with a minimum of 1.2 inch rectangular steel thick frame b) Table Top Size - 6x1.5 feet c) Table Top Height - 2.5 feet d) Table Leg Rubber Cap e) Table Top Material - High Density Moisture Resistant Board with a minimum thickness of 2 cm (fixed) f) Anti-Rust Red Oxide coated with White Paint Finish	<b>45 Nos.</b>
2	<b>Steel Fabricated Lecture Hall Bench</b> Specifications: a) Steel Structure Bench with a minimum of 1.2 inch rectangular thick frame b) Bench Top Size - 6x1.2 feet c) Bench Top Height - 1.4 feet d) Bench Leg Rubber Cap e) Bench Top material - High Density Moisture Resistant Board with a minimum thickness of 2 cm (fixed) f) Anti-Rust Red Oxide coated with White Paint Finish	<b>45 Nos.</b>

VI. FORMAT FOR FINANCIAL BID

FORM-1

Sl. No	Category	Unit Price in INR (figures)	In words
1	2	3	4
1	Steel Fabricated Lecture Hall Table		
2	Steel Fabricated Lecture Hall Bench		
<i>(Price quoted should be inclusive of all taxes)</i>			
	GRAND TOTAL		

*Signature of Bidder (with seal)*

**Supply of Steel Fabricated Lecture Hall Table & Bench**

**FIRM/AGENCY PROFILE**

1. Name of Firm/Agency:\_\_\_\_\_

2. Name of Proprietor : \_\_\_\_\_

3. Address of Firm : \_\_\_\_\_

4. Pin Code : \_\_\_\_\_

5. Contact No. : \_\_\_\_\_

6. Email : \_\_\_\_\_

7. Bank Account Details:

Name of A/c Holder : \_\_\_\_\_

Name of Bank : \_\_\_\_\_

Name of Branch : \_\_\_\_\_

Account Number : \_\_\_\_\_

IFSC CODE : \_\_\_\_\_

MICR CODE : \_\_\_\_\_

**Note: We have no reservations to the Terms & Conditions of the Bidding Documents**

Date:

Signature:

Place:

Company seal:



**NOTE: Picture is given only for reference/sample and not to made exactly alike**  
**Thlalak hi entawk tur ni lovin a awm ang deuh hriat nan a dah a ni e**

***Design of items to be supplied is to be enclosed.***  
***Item supply tur design a hranpa a thiltel tur a ni***